ADMINISTRATORS COUNCIL

Meeting of Thursday, April 6, 2023

Minutes

1. Attendance. Chancellor Lui Hokoana convened the meeting of the Administrators Council at 9:34 a.m., via Zoom. Participating in the meeting were: Vice Chancellor Kahele Dukelow; T. Karen Hanada; Interim Vice Chancellor Kulamanu Ishihara; Brian Moto; Laura Nagle; and Vice Chancellor David Tamanaha.
2. UH Budget. Chancellor Hokoana and David Tamanaha discussed bills pending in the State Legislature, including those relating to the funding of the Health Center and Water Quality Testing Lab.
3. Action Memoranda. Brian Moto reported that he reviewed draft action memoranda relating to the termination of the FashionTech and BusinessTech degree programs. Academic Affairs is revising the drafts to include more information.
4. Data Incident. A UH press release will be issued at approximately 2:00 p.m. today regarding the UHMC data incident. The Council discussed the need to address data management and the disposal of old electronic records and files.
5. Town Hall Meeting. U.S. Representative Jill Tokuda will convene a Town Hall meeting this evening, in Pāʻina, beginning at 5:30 p.m.
6. Seniors Program. The Council discussed recent inquiries regarding the possibility of a tuition-free seniors program offering certain courses.
7. Apprenticeship Program. Laura Nagle reported that a nonprofit construction trade association has expressed interest in participating in UHMC’s apprenticeship program.
8. Molokai Education Center. Kahele Dukelow and the Council discussed management of the Molokai Farm.
9. Room Reservation System. Administrators expressed concern that campus personnel are not using the room reservation system to record reservations and facility uses. It was suggested that non-UH parties desiring to use campus facilities for events be required to have an on-campus sponsor to serve as a liaison and point of contact.
10. Club Fund Raising. David Tamanaha discussed student club use of revolving fund accounts to obtain seed money for fund raising costs and expenses. In past, use of revolving fund accounts for that purpose was authorized by Chancellor memoranda.
11. Community College Reserve Funds. David Tamanaha reported that UHCC is considering using campus reserve funds to pay off loans used to finance energy projects.
12. Academic Senate Budget Committee. David Tamanaha reported that the Academic Senate Executive Committee will consider the proposal to grant voting privileges to members of Senate committees who are neither faculty nor APT.
13. Proposed Long-Term Leases of UHMC Facilities. The Council discussed the status of proposed long-term leases of UHMC facilities and comments received from the Associate Vice President for Administrative Affairs.
14. MFIC. Karen Hanada announced that the grand opening of the Maui Food Innovation Center has been scheduled for Wednesday, May 10, 2023.
15. Laulima A/C Renovation. Karen Hanada requested a timeline for the renovation of the Laulima air conditioning system.
16. Adjournment. The meeting was concluded at 10:45 a.m.